

Joe Kenney Piano Studio: Lesson Policies

Print Student Name: _____

To allow for the focus on delivering high-quality music instruction, students and teacher requested to abide by the following lesson policies.

PREPARATION (PRACTICE, ASSIGNMENTS):

Students should have all materials needed for their lessons

- This includes sheet music and books, assignment sheet/lesson notes, as well as any other materials as assigned Joe.

Students are expected to commit to weekly practice.

- Joe Kenney Piano Studio implements a reward system that recognizes student time invested in at-home practice.
- Joe will assign weekly homework, and may also assign written homework as well as other assignments as needed.
- Joe will provide a debrief of lesson progress to parents at the end of each lesson (if the parent is present following lessons).
- Students and parents are encouraged to ask questions of me regarding practice and written assignments as needed.

ATTENDANCE:

Students are expected to attend all scheduled lessons.

Cancellation/Makeup Policy

- Lessons cancelled by your teacher are credited to your next month's tuition, if a make-up is unable to be made within the month.

Lessons cancelled by the student:

- Cancellations must be made with at least 24 hour notice of your scheduled lesson time in order to be eligible for a make-up lesson. For cancellations call, text or email Joe Kenney at 610-213-3645. Cancellations with less than 24 hours of advanced notice are not eligible for make-up lessons, and tuition is forfeited.
- Please notify me of any vacations or holidays before the beginning of each month.
- Tuition for any cancelled lessons (with at least 24 hours' notice) that are not able to be made up in the same month will be forfeited.
- Make-ups must be held within the month of the missed lessons. Make-ups do not roll over into the next month (some exceptions apply for weather, etc... talk to Joe about any extenuating circumstances)
- Excessive absences may result in forfeiture of your lesson time
- Lesson spots are not guaranteed if absences exceed 2 weeks

TUITION:

- Students will be emailed an invoice for lessons on a monthly basis.

- All lesson payments should be made directly to Joe Kenney checks be made out to Joe Kenney.
- Monthly Lesson Payment is due, in full, by the first lesson of the month.
- There is a \$10/week fee for late lesson payments. If you submit your payment within the business week of your first lesson of the month, you will not be penalized.
- Your lesson spot is not held until payment is received.

TUITION DISCOUNTS:

- Sibling/Family Member Discount: Enroll one student at full tuition and receive 10% off of each additional immediate family members tuition.
- Referral Credit: One free lesson for both person being referred and the person referring, if the new client enrolls in a month of lessons. NOTE: The credit WILL NOT apply to Family members from same household who are referred.

ANNUAL RECITAL, STUDENT SPOTLIGHT AND OTHER PERFORMANCES:

Annual Recital

- Joe Kenney Piano will have an annual recital in late, where we encourage friends and family to attend and celebrate the musical accomplishments of each student.

Community Performances

- Joe Kenney Piano Studio will have regular performances at retirement communities and other local venues, which will be low-pressure events that give students the chance to sign up as they wish, and perform pieces in a forum that is in addition to the annual recital.

Student Spotlight

- As a way of highlighting students' accomplishments, a student may be recorded and highlighted on www.joekenneypiano.com. This is a great way to share the success of the highlighted student with the other students and family and friends. (Note: In order to be eligible for Student Spotlight, the waiver must be signed).

Signature of Parent/Guardian, or Student (if 18 or older)

Date: _____

If you have any questions about the Lesson Policies, please email me at joe@joekenneypiano.com or call at 610-213-3645

STUDENT SPOTLIGHT WAIVER:

I want to be considered for Student Spotlight (waiver completed, below)

I do not wish to be considered for Student Spotlight

Photographs and Video Consent, Waiver, Indemnity and Release

Photographs, Videos and Recordings

I hereby grant permission to Joe Kenney Piano and its representatives to take photographs or videos of me and to make recordings during lessons, as agreed.

First and Last Name (Printed):

E-mail _____ Phone _____

Parent/Guardian Name (if under age 18):

I further grant to the producers and their representatives the right to reproduce, use, exhibit, display, broadcast and distribute and create derivative works of these images and recordings in any media now known or later Developed. I acknowledge that Joe Kenney Piano owns all rights to the images and recordings.

Waiver, Indemnity and Release

I hereby waive any right to inspect or approve the use of the images or recordings or of any written copy. I further waive all moral rights. I also waive any right to royalties or other compensation arising from or related to the use of the images, recordings, or materials. I hereby release, defend, indemnify and hold harmless the producers from and against any claims, damages or liability arising from or related to the use of the images, recordings or materials, including but not limited to claims of defamation, invasion of privacy, or rights of publicity or copyright infringement, or any misuse, distortion, blurring, alteration, optical illusion or use in composite form that may occur or be produced in taking, processing, reduction or production of the finished product, its publication or distribution. I am 18 years of age or older and I am competent to contract in my own name. I have read this document before signing below, and I fully understand the contents, meaning and impact of this consent, waiver, indemnity and release. This consent, waiver, indemnity and release is binding on me, my heirs, executors, administrators and assigns.

Signature (if age 18 or older)

Date

Signature of Parent/ Guardian (if under age 18)

Date